

Certificate IV in Project Management

Course Description

This Certificate qualification is designed for people currently working in project related environments or those who would like to extend their project management skills. This program provides:

- 🐝 Skills, techniques and tools to properly plan, manage and execute a project
- 🐝 An explanation of project management requirements in a broader organisational context

Aims and Objectives

This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts in support of projects and programs. They may provide leadership and guidance to others with some limited responsibility for the output of others. During the course you will learn how to use Microsoft Project.

Course Structure

A part-time program is presented as a series of tutorials, including a workplace portfolio of evidence from projects that the student has or is working on. All units must be completed to gain the Certificate IV in Project Management. This approach provides much flexibility because notes, activities and assignments can be tailored around work based material, and skills and concepts practised and clarified in class. Classes enable considerable opportunities for interaction with trainers and other students from different industry perspectives. Class and tutorial timetables will be available on application or as published on our web site: www.biznorth.com.au

Workplace training can be customised to enterprise requirements for those working within organisations who wish to develop project management skills. Learning interventions include work-based action learning groups, project-based learning, coaching, mentoring, traditional workshops and self-paced learning materials. Face to face delivery will be required to produce a body of knowledge evidencing the application of their learning into their work projects and practices.

BSB41507 - Certificate IV in Project Management

Units of Competency (all Units are required, there are no electives)

- 🐝 BSBPMG401A Apply project scope management techniques
- 🐝 BSBPMG402A Apply time management techniques
- 🐝 BSBPMG402A Apply cost management techniques
- 🐝 BSBPMG404A Apply quality management techniques
- 🐝 BSBPMG405A Apply human resources management approaches
- 🐝 BSBPMG406A Apply communications management techniques
- 🐝 BSBPMG407A Apply risk management techniques
- 🐝 BSBPMG408A Apply contract and procurement techniques



Any of the above units that have been completed prior at another Registered Training Organisation will be recognised as a Credit Transfer towards the qualification.

Recommended Entry Requirements

- 🐝 The minimum entry requirement for attendance for this course is that each participant is currently working on a project within the workplace;
- 🐝 Participants should have a minimum of 2 – 3 years work experience in a project management environment.

Who should attend?

- 🐝 Practising project team members, and project leaders
- 🐝 Recently appointed Project Managers
- 🐝 Business and technical professionals who work in a project environment and require a more in depth knowledge of project management